

## **Gift Aid & Tax Recovery Notes**

### **Please read before completing your pledge form**

We appreciate that families will often wish to collectively make a donation. However, for the two St James to be able to re-claim tax under the gift aid scheme, where applicable, the named donor must also be the named signatory to the gift-aid declaration on the pledge form.

We would appreciate the following guidelines being followed:

1. The simplest option is for a single person to be the donor and for this person, if eligible, to sign the declaration on the pledge form.
2. If more than one member of a family would like to make a pledge, and each is a tax payer, please use a separate form for each pledge.

Further copies of the pledge form can be obtained from the church office or downloaded from [www.EQUIPSj.org.uk](http://www.EQUIPSj.org.uk)

If you have any queries about gift-aid, you can contact our Church Treasurer Megan Brodie on 01753 890301.